**Process for mid year ARCP requests 2017**

Panel will continue to do mid year panels for trainees who are found locally to not be meeting expected stage for training.

These referrals are for exceptional cases and all need to have been fully evaluated and supported by the local educational team and be receiving input from PDs and ADs as appropriate.

It is expected that these referrals will come to the chair of ARCP via the patch ADs.

ES concern re performance



Discussion with PDs



PD discussion With ADs re issues



Support offered by Educator Team (ES/PD/AD)



Appropriate support referrals made when needed e.g. Occupational Health, PSU

Resulting in Performance improvement plan (PIP) being agreed



Review of PIP



Discussion with AD



Referral to panel Annual, Gateway or mid year if necessary i.e. concern re progress despite support

Feb. 2017