**ARCP: Evidence Checklist and GPStR Feedback Sheet:** *(for use by the panel member who reviews the ePF)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of GP StR:**  |  | **Training Year:**  | ST1/ST2/ST3 | **Chair of ARCP Panel:** |  |
| **Educational Supervisor:**  |  | **Full Time/LTFT 50% or 60%**  |  | **ARCP Panel Date:** |  |
| **Period of Training being reviewed:** |  | **CCT/End of Training Date:** |  | **Date of last ARCP Panel:****Outcome:** |  |

Proportion of this review under:

-Old WPBA schedule/ New WPBA schedule:

https://www.rcgp.org.uk/training-exams/training/mrcgp-workplace-based-assessment-wpba/transition-arrangements.aspx

-COVID regulations/ non COVID regulations:

https://www.rcgp.org.uk/-/media/Files/GP-training-and-exams/MRCGP/arcp-guidance-faqs-from-5-august-2020-rcgp.ashx?la=en

1. Reviewer – please complete electronically and e-mail to GPSTP Coordinator before the date of the ARCP Panel
2. Coordinator – update with any revisions from the panel
3. E-mail form to GPStR to upload to ePortfolio log entry ‘Professional Conversation’: registrar will write reflection on this feedback
4. If GPStR referred to Deanery, complete ‘Reasons for Referral to Deanery ARCP Panel’ box and e-mail form to locality administrator.

|  | **Acceptable** | **Unclear or Not****acceptable** | **N/A** | **Comments** |
| --- | --- | --- | --- | --- |
| **Previous ARCP outcome** (were there any additional comments or actions recommended by the last panel?)1st ARCP ACTF trainees: ACRP from previous specialty  |[ ]  [ ]  |  |  |
| **Educators’ notes** | [ ]  | [ ]  |  |  |
| **Requirements** |
| **CBD/ CAT** *old schedule: 6 per WTE ST1/2, 12 per WTE ST3**new schedule: 4 per WTE ST1/2, 5 per WTE ST3**nil for COVID period Feb- July 2020* |[ ]  [ ]  |  |  |
| **audio COT/COT/MiniCEX***old schedule: 6 per WTE ST1/2, 12 per WTE ST3**new schedule: 4 per WTE ST1/2, 7 per WTE ST3**nil for COVID period Feb- July 2020* |[ ]  [ ]  |  |  |
| **MSF***old schedule: ST1/2 2 cycles, ST2- not required**new schedule: ST1/2 1 (10x responses), ST3 2**nil for COVID period Feb- July 2020 but compensatory evidence for WWC&T ie educator's note, LLE or CSR* |[ ]  [ ]  |[ ]   |
| **PSQ***old schedule: ST1/2: one in 1st GP post, ST3 1**new schedule: one in ST3**nil for COVID period Feb- July 2020* |[ ]  [ ]  | [ ]  |  |
| **Placement Planning Meeting***old schedule: none**new schedule: 1 per post* |[ ]  [ ]  | [ ]  |  |
| **QIP***old schedule: one in training (or audit/ QoF reflection)**new schedule: one in ST1/2 GP post**nil for COVID period Feb- July 2020* |[ ]  [ ]  | [ ]  |  |
| **QIA***old schedule: nil mandated**new schedule: All trainees must demonstrate involvement in Quality Improvement at least once a year**nil for COVID period Feb- July 2020* |[ ]  [ ]  | [ ]  |  |
| **Significant Event***old schedule: reflection on any revalidation concern**new schedule: only completed if reaches GMC threshold of potential or actual serious harm to patient* |[ ]  [ ]  | [ ]  |  |
| **Learning Event Activity***old schedule: one by end of training (logged as SEA)**new schedule: one per ST year**nil for COVID period Feb- July 2020* |[ ]  [ ]  | [ ]  |  |
| **Prescribing Review***old schedule: mandatory pilot full time ST3 starting Aug 2019**new schedule: one in ST3**n/a for COVID period Feb- July 2020* |[ ]  [ ]  | [ ]  |  |
| **Leadership***old schedule: not required**new schedule: one in ST3**n/a for COVID period Feb- July 2020* |[ ]  [ ]  | [ ]  |  |
| **Clinical Case Reviews**Good enough spread of good enough quality entries over time, with evidence of reflection and development,)*old schedule: no mandated number**new schedule: 36 per WTE ST year**COVID period Feb- July 2020: compensatory evidence if unable to provide WPBA evidence* |[ ]  [ ]  | [ ]  |  |
| **Capability progression** from ESR 1/2 & spread(if end of ST3 all competent or excellent) |[ ]  [ ]  | [ ]  |  |
| **Action Plans** |[ ]  [ ]  |  |  |
| **Clinical Experience Groups Spread**  |[ ]  [ ]  |  |  |
| **mandatory CEPS** * Rectal
* Prostate
* Breast
* Female Genital
* Male Genital

*old schedule: 5 satisfactory intimate CEPS by end ST3**new schedule: 5 satisfactory intimate CEPS by end ST3 plus a range of others**COVID period Feb- July 2020: ST3 finishers in this period could use educator's note/ ESR evidence of capability as alternative* | [ ] [ ] [ ] [ ] [ ]  | [ ] [ ] [ ] [ ] [ ]  |  |  |
| **PDP** |[ ]  [ ]  |  |  |
| [**Revalidation statements**](http://www.yorksandhumberdeanery.nhs.uk/postgraduate_medical_and_dental_education/revalidation/)1. CSR
2. ESR
3. Enhanced form R (in learning log)
 | [ ] [ ] [ ]  | [ ] [ ] [ ]  |  | Is there consistency between these? Are there known unresolved concerns identified in any of these 3 sources? (If there are concerns, this will be discussed at panel so you do not need to go into great detail here)No [ ]  Yes [ ]  |
| TOOT (from form R) |  |  |  |  |
| **HEYH suggested requirements:** |
| Reflection on key learning points from each post |[ ]  [ ]  |  |  |
| Case Study or Presentation (2 advised per year) |[ ]  [ ]  |  |  |
| Attendance record at HDR/ modular courses *minimum 16 sessions per 6 months FTE but not required for satisfactory ARCP.* *Reflection on education sessions required* |[ ]  [ ]  |  |  |
| **Completion of GMC survey***not required in COVID period* |[ ]  [ ]  | [ ]  |  |
| **CSA** |[ ]  [ ]  | [ ]  |  |
| **AKT** |[ ]  [ ]  | [ ]  |  |
| **Compliance Passport** |
| **Form R** |[ ] [ ]  [ ]  |  |
| **CPR/BLS/AED or ALS**  |[ ] [ ]  [ ]  |  |
| **Child and adult safeguarding****i) in date L3 adult and child certificate****ii) knowledge update in current ST year****iii) evidence of applying learning** |[ ] [ ]  [ ]  |  |
| **The Post (any issues for GPSTP)** |[ ] [ ]  [ ]  |  |
| **The Person (personal Problems/Probity)** |[ ] [ ]  [ ]  |  |
| **Overall** |[ ] [ ]  [ ]  |  |

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| **ePortfolio Highlights** |
|  |
| **Suggestions for Future Improvement** |
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| **Educational supervisor feedback** |
| RCGP is encouraging ARCP panels to give ES feedback. It would be very helpful if panel reviewer completes this section so panel chair can provide ES feedback. |
|  | **Areas for consideration** | **Satisfactory ESR** | **Excellent ESR** |
|  | [ ]  | [ ]  | [ ]  |
| **Please highlight any areas that apply or add free text to box below** | * Trainee in ST1 or ST2 rated CFL (trainees need to demonstrate competence over course of the training programme before they can be CFL; NFD-AE is appropriate in ST1 and ST2 for good trainees).
* Trainee at end of 3 year’s training or in ST3 extension rated NFD-ME or NFD-AE in any of the capabilities (trainees supposed to be CFL or E at this stage; if not should be rated NFD-BE).
* Ratings not evidence based; can happen where supervisor knows trainee is a good doctor (or not) and bases the ratings on knowledge of the doctor rather than the ePF evidence.
* Panel came to a different conclusion about the trainee’s progress for reasons in free text box below or see ARCP outcome form.
* Other reasons; please add free text comments below.
 | * A thorough evidence based ESR was completed which helped the panel and the panel agreed with the ES ratings.
* Other reasons; please add free text comments below
 | Please add free text comments below |
| **Please add free text comments here;-** |

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| --- |
| **Reasons for Referral to Deanery ARCP Panel (if applicable)** |
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