**Health Education England**

**Thames Valley Primary Care School**

**Quality Improvement Fellowship Programme**

**Expression of Interest**

Please complete and return via email to [Harbans.mattu@hee.nhs.uk](mailto:Harbans.mattu@hee.nhs.uk)

by **midnight on the 29th March 2020**

If you require any further information, please contact or email

[rebecca.tyrrell@hee.nhs.uk](mailto:rebecca.tyrrell@hee.nhs.uk) or [maggie.woods@hee.nhs.uk](mailto:maggie.woods@hee.nhs.uk)

**The following criteria will be used for selection**:

* Demonstration of commitment to the aims and outcomes of the fellowship programme
* Support from your practice/ employer/organisation/partnership
* The content of the EOI application

*\*\*Please note the application is a vital part of our selection process, please make every effort to complete fully and with consideration. By submitting this EOI you are agreeing to the rems and conditions of the fellowship outlined at the end of this form.*

Selection will be carried out by a steering group of senior members of the HEETV Primary Care School and local senior leaders and stakeholders in April 2020

Please answer all the questions below – feel free to expand the form as required to suit your answers.

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| **Name** |  |
| **Job Title** |  |
| **Profession** |  |
| **Professional Qualification** |  |
| **Date of Professional Qualification/ CCT** |  |
| **Organisation(s)** |  |
| **Email address** |  |
| **Phone numbers (please provide work and mobile numbers)** | Work:  Mobile: |
| **Do you have the full support of your employer/ practice to attend all elements of the fellowship scheme?** | Employer’s name: |
| **Employers/ GP partnership**  ***Note to employer, by signing this you are agreeing to free up this individual for the time required for this programme.*** | Employers signature / GP partnership support *(please insert signature do not type)*  ………………………………………………………………….  Name:  Position:  Date: |
| **Length of time in your current role:** |  |
| **Previous role(s):** |  |

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| **In no more than 200 words please provide a statement about why you want to join the fellowship scheme.** | |
| **Please outline what (if any) continuing professional development you have undertaken since qualifying?** | |
| **Please outline below the context/ rationale/ evidence for the quality improvement project that if you would like to undertake. (Max 500 words)** | |
| **Please state below your proposed QI project title and clear aims and objectives (Max 500 words)** | |
| **Please state below how you will evaluate the impact of your project? (Max 250 words)** | |
| **The QI fellowship includes funding for personal CPD to support your QI project. Please identify your specific learning needs related to your idea/ suggestion above and state any CPD that you would like to undertake as a result. Please include costs and provider if known** | |
| **Please state if you wish to complete your fellowship over 12 or 24 months** | |
| **If you wish to provide a reference to support your application, please add their details here.** | Name  Title  Email address |

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| **IMPORTANT**  **TERMS & CONDITIONS** |
| **In order to successfully complete the fellowship programme you are expected to:**   * Commit to all the elements of the programme, formal and informal including attending monthly workshops/ learning sets. The launch event planned for the 20th May 2020   **Action learning set dates as follows:**  **Wednesday 20th May 2020 (launch event)**  **Thursday 25th June 2020**  **Thursday 23rd July 2020**  **Wednesday 9th September 2020**  **Tuesday 13th October 2020**  **Wednesday 11th November 2020**  **Thursday 10th December 2020**  **Tuesday 12th January 2021**  **Wednesday 10th February 2020**  **Tuesday 23rd March 2021**   * Completing short progress reports and a final overall report on the fellowship and poster presentation on your project. * If for any reason you fail to fully complete the fellowship in full, the funding you have / will receive (including cpd funding) may be withdrawn, reviewed and where necessary reallocated. This will be done on a pro rata basis, by the HEETV fellowship leads.   Once a place is offered the local Primary & Community Care Training Hub will link with your employer.  **Places will be offered formally in April 2020**  **By completing this EOI form you are agreeing to the T and C’s above.**  **Thank you for completing this form** |