**Triage and categorisation of type of panel review of ePortfolio**

**April 2018**

**Criteria for type of review:**

***In depth review:***

* Panel opinion requested this ARCP
* Examination failure
* Previous referral to panel or unsatisfactory outcomes at ARCP **with** any missing evidence or NFD- Below expectations in ESR
* Any competences at NFD in final ST3 review
* 2 or more NFD- below expectations in ESR any ST year

***Intermediate review:***

* Previous unsatisfactory ARCP or panel referrals **but with** all evidence present and satisfactory progress at this ESR.

***Brief review- all of the following:***

* No missing evidence- all minimum mandatory assessments etc. completed
* Satisfactory ESR with no NFD- below expectations.
* Exam passes if taken
* No previous unsatisfactory outcome at ARCP
* No previous referral to panel

**Content/process of type or review:**

***In depth review:***

* Full review with all paperwork
* Panel 1-COTS, CBDs, CEPS- ES feedback on assessments. If numbers of tables completed by admin the Curriculum and competency coverage.
* Panel 2- Log spread of content and over time, PDP, CPR
* Panel 3- MSF, PSQ, log quality- ES feedback on log comments
* Chair- Curriculum and competency coverage - if numbers of assessments not tabulated by admin, Ed notes and ESR, ARCP reports
* Review of evidence 20-30 minutes
* Discussion re outcome 10-20 minutes- should involve feedback from all members then decision.

***Intermediate review:***

* Lay- ESR and feedback for ES re this
* Panel 1-Comments of COTS and CBDS, check Curriculum and competency coverage
* Panel 2-Sample log and PDP
* Panel 3-MSF comments, PSQ trend, sample log
* Chair-Previous ARCP, Ed notes, over view
* Review of evidence 10-15 minutes
* Discussion re outcome 5 minutes

***Brief review:***

* Lay- ESR and feedback for ES re this
* Panel 1- Check coverage of Curriculum and Competencies-no zeros, any comments from assessments
* Panel 2- PDP and Sample couple log entries
* Panel 3- Comments in MSF, couple log entries
* Chair- overview past and present
* Review of evidence 5-10 minutes
* Discussion re outcome- 2-5 minutes anyone not happy with an outcome 1/6?
* Full discussion of findings only if anyone not happy with satisfactory outcome