

STUDY LEAVE

- The policy, will be on the Severn deanery website when it is finalised: www.primarycare.severn deanery.nhs.uk (under training / trainees / leave), including which courses are related to GP.
- 30 days a year. This includes attendance at Wednesday half day release course (usually 30 half-days). For the remaining 15 days, you can use for other relevant study plus up to 5 days' professional leave.
- From April 2018 the study leave budget is (at present) unlimited. It has to be aligned to the curriculum and you must have the study days to have any expenses. GGPET membership, ST3 courses, CSA and AKT courses are included and outside this study leave can be applied for in accordance with the deanery's guidance
- Private leave, applied in same way as study leave and from the same pot, is available for 5 days (taken over 1 month but not necessarily consecutive) before the AKT exam. 5 days' study leave is available before the CSA exam but cannot be taken in the same study leave year as the 5 days for AKT.
- The study leave budget runs from August – July but you are not able to carry your study leave budget over into the next year.
- Less than full time (LTFT) trainees have pro-rata for number of study leave days but keep full funding.
- Complete Study Leave Application Form – available on Gloucestershire GP Training scheme website under STs / Study leave [http://www.gpvts.org/study leave.php](http://www.gpvts.org/study_leave.php)
- You apply for study leave via an online system call Intrepid https://www.intrepidv10.co.uk/HEE/sys_Pages/MainMenu/MainMenu.aspx?ReturnUrl=%2fHEE. To register, click forgotten ID and password to register.
- Hilary and Lindsey will keep a record of your study days and total spent.
- **Please be aware that although rota managers will do their best, they won't always be able to grant study leave time from the department.**