**Hospital Handover Sheet**

**To Help You In Your Next GP Hospital Rotation**

**Post:**

**Site/Trust:**

**4 month/6 month placement:**

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| --- |
| **Rota Co-ordinator (email and phone)** |
| **Where to go on day one and who is a good person to meet to show you around** |
| **What areas of the hospital do you cover?** |
| **What does the 'average' day consist of?** |
| **Hours of work/banding?** |
| **Tips for the average day** |
| **Tips for on call** |
| **Handover?** |
| **Are there any clinics or teaching opportunities** |
| **Meetings and MDTs** |
| **Study leave and annual leave** |
| **Who is a good person to ask for help** |
| **Anything else?** |

*Completed by:*

*Date:*

*Email or phone number*

*(optional):*