**Accessing your Intrepid Account**

Please click on the following link in order to access your Intrepid account: https://www.intrepidv10.co.uk/HEE

To access your account you firstly need to get a PIN number and Password. To access both of these, you will need to:

1.    Click on the *‘Forgotten your PIN or Password’* tab on the left hand side

2.    In the screen ‘*Password reminder’* enter your email address that you would like to use for study leave NB your email must be the one you gave at the time of recruitment

3.    Now click on the tabs ‘Send PIN reminder’ and ‘Send Password’ reminder.

4.    Automated emails will then be sent to your chosen email address with your PIN number and Password.

5.    This chosen email address will become your ID on the Study Leave system.

6.    We suggest that you change your password to something memorable and save the link in your favorites.  You can change your password from within the My Account area once you have logged on.