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The Academy
The Great Western Hospital
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Membership of the Swindon GP Education Trust (SET) for April 2019 – March 2020

Dear GPs & Practice Managers in the Swindon, Cirencester & Wiltshire area

Annual Membership fees are now due and I enclose an application form to join / rejoin SET for the coming year. Please note that 'Early Bird' discounts are available if you join before the 31st March 2019.

10 Good Reasons to Join SET

1. **Unlimited** attendance at all SET educational events for 12 months. These are a mixture of all day, afternoon & evening seminars and courses which cover a wide range of both clinical and non-clinical topics.
2. **Free** attendance at the annual 3 day refresher course. Cost to non members is £175 per day.
3. Opportunity to attend the **Sessional** GP Group which meets monthly – aimed at non-principals and covers reflective practice, audit and significant event analysis.
4. A **reciprocal** arrangement with the other Education Trusts within Severn Deanery (Gloucestershire, Bath, Avon, Somerset, Bristol GP Education) means that SET members are able to attend educational events organised by other Education Trusts. In some cases a reduced attendance fee may be charged. Please refer to the website for links to these other Trusts.
5. Discounted '**Whole Practice Membership**' which enables some Practice Nurses to attend educational events **free** of charge (see application form for more details).
6. Meetings are currently held at GWH or Swindon Town Football Club. In most cases we use **local Consultants**. Events are an ideal opportunity to get to know local specialists. In the future we hope to expand our venues to include some further afield of central Swindon.
7. Keep updated on local CPD events & news through the **GP Education website** at www.swindongpeducation.co.uk. The site includes information for established GPs, GP trainees and Practice Managers and is continually being updated and improved.
8. Electronic Learning Activity Forms are available on the website to record reflective learning in preparation for **Appraisal**.
9. SET is a charitable education Trust that is dependent on membership fees to generate income. For that reason we are focussed on providing **high quality CPD** events that meet local GP's educational needs and demands for appraisal. As our membership grows we are able to improve and extend our CPD programme. Trust members are encouraged to put forward suggestions for improvement which we will endeavour to accommodate.
10. The Trust also supports General Practice Research, Personal Development Plans, Learning Needs Assessment, the training and the development of Practice Nurses, along with other issues relevant to General Practice. Trust members can, at annual or extraordinary general meetings, propose the use of resources in other ways. If within the terms of the Trust, these proposals can be put to a membership vote.

MEMBERSHIP TERMS & CONDITIONS

1. The Swindon Education Trust is open to all General Practitioners, GP trainees and Practice Nurses (through 'Whole Practice Membership') relating to the Office of General Practice, The Great Western Hospital and surrounding area. All other Educational Trusts within the Severn Deanery are separate organisations and are run with separate administration and accounts. The reciprocal arrangement between Trusts aims to allow a larger amount of education to be available to Swindon and Severn GPs and GP trainees.
2. SET educational events will normally be free to all members apart from those run under Category 3 (see rule 3 below).
3. Category 3 meetings enable us to bring in worthwhile expensive speakers or outside teaching, e.g. The Margaret Pyke Centre, STIF Courses. These meetings should number no more than 3 per year and would result in a reasonable registration fee payable by members of the Swindon Education Trust and a larger fee for non-Swindon Education Trust members to enable us to cover the extra cost of the event.
4. Non SET / other Education Trust members are able to attend SET educational events if there are spaces available on the course. The cost to these delegates is £175 for a whole day event and £85 for a half day or evening event.
5. Non attendees who do not cancel at least 48 hours in advance of an event will be charged £25 cancellation fee.
6. GPSTRs on the Swindon scheme will have their annual membership fee taken automatically from their study leave budget.

MESSAGE FROM THE GP TUTOR

I hope you will be able to see the clear benefits of joining the Swindon Education Trust. Membership is an excellent way to keep knowledge up to date, to meet local consultants and colleagues and to take new ideas back to your everyday practice. CPD is an important part of the Appraisal and Revalidation process of the future. For those who are GP Trainers it is important to instil in our GP trainees the importance of developing good learning habits and using educational opportunities to address ongoing learning needs. I believe that Membership to the Swindon Education Trust provides excellent value for money and hope that you will join us in the coming year to discover how we can meet your educational and personal development needs.

Dr Liz Alden
GP Tutor
Swindon GP Education Trust