

Registering with Somerset GP Education Trust Website - User Instructions

www.somersetgpeducationtrust.co.uk

Once registered, you will be able to book on our evening meetings, study days and courses. Following the events you will also be able to download/print your certificates of attendance.


Please note if you are registering or logging into our website for the first time it may take 24 hours during the working week to complete your registration, after that you will be emailed confirmation to continue your booking.

If you have any queries or are experiencing any problems please contact SGPET via lmc.office@nhs.net or call 01823 331428.

- [Register](#)
 - Complete your details in the boxes as indicated (**we would prefer your Practice/nhs.net email address is given**)
 - After you submit your information you will receive an email asking you to set your password (**this may take up to 24 hours**)
 - After your password is set your account is created

Home	Courses	Membership	About Us	Guidance	Contact
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SOMERSET GP EDUCATION TRUST



Log in | Register

Search

Register now

Sign up in 30 seconds. Already have a FourteenFish account? [Log in here](#)

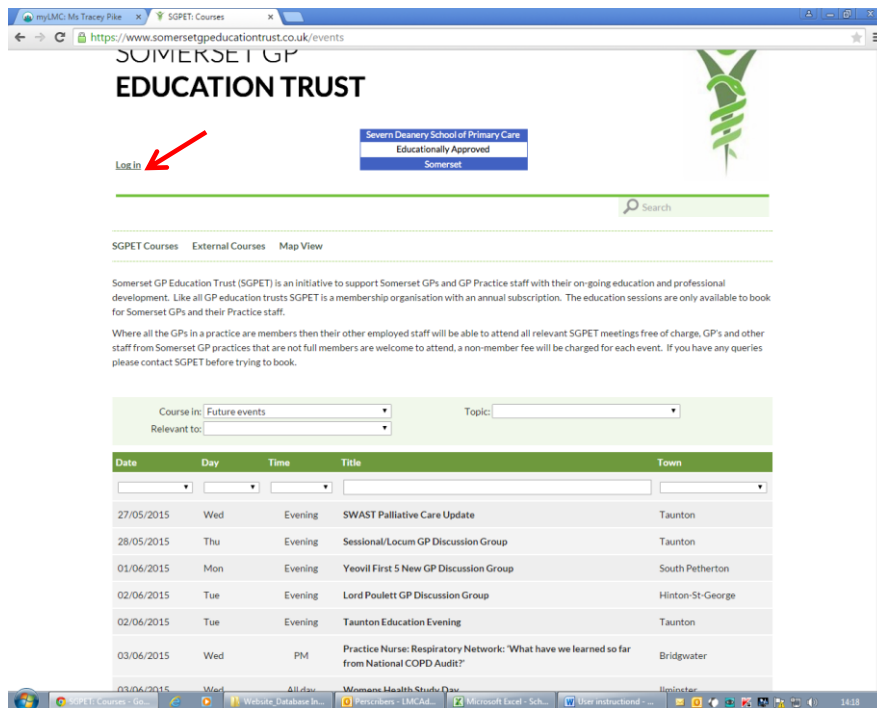
- Quick registration
- Easy to use
- No payment necessary

Title:	<input type="text"/>
First name:	<input type="text"/>
Last name:	<input type="text"/>
Email address:	<input type="text"/>
Profession:	<input type="text"/>

Register

- **Booking courses/meetings and cancelling**

- To book a place, first login to your account, select Courses, then click into the session you would like to attend and follow the instructions. You can select “Relevant to” to reduce the courses to show GPs, Practice Nurses, HCA’s etc.
- You are able to book colleagues onto sessions, **but it must be the attendee’s email address and not the person booking given in the booking details.**
- To cancel an on line booking, 10 days before evening event, 14 days before study day, you can do this by logging into your account. After this time please contact us.
- If you or your Practice are not an SGPET member, bookings can still be made and paid for on line. *(Somerset GP Trainees will be SGPET Members)*



Study Day - ENT/Ophthalmology/Haematology/Dermatology (SGPET)

Wednesday 5 February 2020 at Taunton Racecourse

Views: 354

This is an all day event.

Times: 08:30 - 16:45

Food is provided at this event.

Applicable for GPs, PCPs, Paramedics, NP's, PN's and Clinical Pharmacists

Programme to be confirmed

Location details

Taunton Racecourse
Orchard Portman, Taunton, TA3 7BL

Is the training accessible to wheelchairs? Yes

www.tauntonracecourse.co.uk

Main contact

Name: Claire Winchester

Email: claire.winchester@somersetlmc.co.uk

Phone: 01823 331428

If you have any communication or mobility needs that the event organisers need to be aware of please contact them in advance of the course to let them know.

This event is open to Somerset GPs, Practices and their staff in the Somerset LMC area. Some events may be open to other healthcare providers, details will be listed in the event.

Book online

Name	Cost	Places
SGPET members	£0.00	<input type="text" value="0"/>
Non-members	£110.00	<input type="text" value="0"/>



- **Certificates of Attendance**

LMC/Website/Website database instructions

You need to create your own account to view courses you have attended or print your certificates. This does still apply if a colleague has booked your place while they were logged in as themselves.

After registering you will be able to view all sessions you have booked and attended from 1 April 2015 (previous records are held on our old database and will not be shown).

Home Courses Membership About Us Guidance Contact

SOMERSET GP EDUCATION TRUST

Logged in as: Claire Winchester
My Account | Log out

Search

GPET Courses External Courses Map View My Bookings (7) **Attended**

Somerset GP Education Trust (SGPET) is an initiative to support Somerset GPs and GP Practice staff with their on-going education and professional development. Like all GP education trusts SGPET is a membership organisation with an annual subscription. The education sessions are only available to book for Somerset GPs and their Practice staff. Where all the GPs in a practice are members then their other employed staff will be able to attend all relevant GPET meetings free of charge, GPs and other staff from Somerset GP practices that are not full members are welcome to attend, a non-member fee will be charged for each event. If you have any queries please contact SGPET before trying to book.

Somerset Training Hub is a Community Education Provider Network and based with SGPET, events are clearly shown below and details of how to book for primary care and community care are given on the booking page.

Registering for an account. You can register for an account if you work within a Somerset GP Practice or Locum in Somerset, your account can be with either Somerset LMC/SGPET or Fourteen Fish to be able to book on line. Please check if any queries.

Cancelling a session. From 2018 you can cancel up to 10 days (14 for study day) from your Account. After this please email or phone to cancel.

Pharmaceutical Industry: SGPET sessions are supported by the Pharmaceutical Industry, if you book on one of the sessions your name will be shared with the company supporting the meeting.

Attendance certificates To print please log in to your account, select "courses" then "attended". Insert dates required and SGPET or LMC and either save as PDF to have all sessions attended or click on download to print one certificate.

Course in: Future events Topic: Relevant to:

Date	Places	Day	Time	Title	Town
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It will also enable you to print out your own record of attendance and individual certificates when you need them.

Log in to your account, select attended. Insert dates required and either save as PDF to have all sessions attended or click on download to have one certificate.

Logged in as: Claire Winchester
My Account | Log out

Search

Map view List view My Bookings (7) **Attended**

Dates: 01/04/2019 - 02/01/2020 Website: SGPET B&W:

Save a PDF Export to CSV (Excel)

Somerset GP Education Trust

Courses attended from 01 April 2019 to 02 January 2020

Claire Winchester