**Trainers’ Group Minutes – 4 December 2014**

**Present:** Lisa Collins, Dharmesh Mistry, Kamran Khan, John Tabor, Sharif Uddin, Stuart Murray (AD), Niruban Ratnarajah, Nick Pendleton (TPD and Chair)

**Apologies:** Julie McMillen, Angus Kirby, Julian Page, Julian Tomkinson, Shahid Munshi, Golda Parker, George Ogden, Ian Hamer, Richard Simpson, Sumit Guhathakurta, Rachel Jesudas, Charles Hendy, Nathan Goldrick, Anne Hawkridge, Steven Whittaker

**November Trainers’ Conference.** Lisa fed back from the conference. Kamran and Stuart had also attended and contributed to the discussion:

There are **ongoing problems with recruitment to GP** and a shortfall in Trainee numbers is expected for August 2015. There is external pressure to lower standards at recruitment. This is being resisted and Bob Kirk has said he would resign if this happens.

**The North Western Deanery is merging with Mersey Deanery** and is collectively known as Health Education North West (HENW).

**The latest Trainee survey** produced very positive feedback about Educational Supervision – well done! There are some problems with hospital supervisors not using the eportfolio and with trainees being released from wards and A&E for teaching. Trainees who get in to difficulty are often not registered with a GP – encourage this. Experience of working with the Primary Health Care Team is important and should continue to be part of GP Training – can Training Practices please facilitate this. There are some difficulties in Trainees booking their OOH sessions (across the Deanery). Trainees say they are not getting the opportunity to discuss SEAs with the team. Early identification of Trainees at risk of failing CSA remains important and early assessment by the ES is encouraged. The video about IMGs produced by Anne Hawkridge and colleagues is a useful resource.

**The Trainer reaccreditation process** is being standardised nationally through the use of panels reviewing evidence submitted centrally rather than face-to-face in the practice. Re-accreditation pack to be sent out in the New Year. Likely will develop into a Trainers eportfolio. Plans to inform all of re-accreditation date. Evidence: callibration with other trainers, CPD record, reflection. Submission of an educational encounter (video) with a completed self-assessment sheet. Evidence of sampling of assessments, lesson plans, eportfolio feedback, CBDs, educational SEA, reflection on outcomes, learning, environment reviews and changes, learner feedback, PDP.

**DOPS** are going to be removed as they are not fit for purpose. Will affect ST1s and 2s. They will be replaced by a 13th competency area and will be integrated into the eportfolio. Must show why they chose a particular examination and competency in undertaking the examination must be demonstrated. Information about the changes has already been circulated. We will use one of the Trainers Groups before August to review the changes.

**Local Panels** – We will start to Pilot local panels in Bolton. These will be for Trainees about whom there are concerns and the concerns have not resolved despite discussion with the trainee and escalation to the Programme Director (or Associate Director) at least once. An example is a Trainee who is not submitting log entries in sufficient quantities or of a sufficient quality and this has not improved despite repeated interventions from the Trainer and advice and prompting by the Programme Director. The function of the local panel would be to review the eportfolio and give a view on the situation and suggest actions to be taken. NP already meets and supports Trainees who have personal difficulties and this will continue as before.

**Hospital Clinical Supervisors** – NP will explore how to best support Clinical Supervisors in hospital placements so that they understand how best to engage with GP Trainees, their assessments and the eportfolio.

**IDEA FOR THE NEXT MEETING:**

**Callibration exercise involving Learning Log Entries:** Please bring along example of log entries good, poor or mediocre and we will discuss how we link them to competencies, use them as material for the ESR and give useful feedback to Trainees.

**The next Trainers group** is scheduled for Tuesday 10th February 2015 at 7pm at the Education Centre.

Minutes by NP